

Waukesha County Criminal Justice Collaborating Council
Executive Committee
Minutes of January 9, 2012

Davis called the meeting to order at 8:30 a.m.

Committee Members Present: Judge Mac Davis, Brad Schimel, Jim Dwyer, Dan Vrakas, Peter Schuler, Sam Benedict.

Also Present: Rebecca Luczaj, Mike Giese, Karen Phillips, Laurel Walker, Sarah Spaeth, Vanessa Allen, Shawn Lundie, Bill Duckwitz.

Approve Minutes from December 12, 2011 Meeting

The minutes of December 12, 2011 were approved by unanimous consent.

Update on January 19-20, 2012 Smarter Sentencing Training

Luczaj distributed copies of the agenda for the upcoming "Research-Based Smarter Sentencing Training" at the Country Springs Hotel in Waukesha on January 19-20, 2012. So far 34 people have confirmed attendance. Kenosha and Rock Counties have yet to submit their lists of attendees. Due to the number of openings remaining, additional team members from Milwaukee County were offered the opportunity to attend.

Judges will receive three continuing education credits for attending the training session. Eau Claire County Criminal Justice Collaborating Council (CJCC) Coordinator Tiana Glenna is currently working with the Wisconsin Bar to authorize continuing education credits for attorneys. Luczaj is working with City Press to provide printing services for training materials/handouts. Windy Jicha of the County Board Office will assist Luczaj with onsite registration.

Luczaj noted the agenda may have to be tweaked somewhat to accommodate a longer lunch break. Originally lunch was to be provided onsite, but federal regulations have since changed and now will not cover any food or beverage costs; however, a \$9 per diem for lunch will be offered to attendees. Luczaj stated she could provide attendees a list of restaurant options in the near vicinity if the hotel restaurant is unable to accommodate the entire group.

Update on Drug Court Planning

Schimel stated the Drug Court planning process has been mapped out and is well underway. A meeting has been set to develop the policies and procedures manual. The district attorney's team has drafted a plea agreement form which will be forwarded to Benedict for review. The target start date for the drug treatment court is on or about February 1, 2012.

Luczaj stated the drug court planning retreat held on December 7, 2011 was very successful. The group developed the following mission statement:

It is the mission of the Waukesha County Drug Treatment Court to advance public safety, reduce crime, reduce costs to our community and improve individual and community health by providing intensive, integrated, evidence-based court supervision and comprehensive treatment services for drug dependent offenders.

Luczaj provided an update on the case management contract which could potentially delay the start of the drug court program. She explained that the RFP was written to include an AODA credentialed case manager at the recommendation of Mike DeMares. WCS was the only vendor to respond to the RFP and was awarded the contract. WCS submitted a proposal and an alternate which included the cost with and

without the credentialed case manager; however, both proposals were over the amount budgeted in the grant. An effort is currently underway to determine if modifications could be made within the budget and/or the WCS contract. Provided that the budgetary details are worked out, it is anticipated the County Board Finance Committee would approve the contract proposal on February 1.

Schimel discussed the importance of educating the criminal defense bar attorneys about the Drug Treatment Court Program. However, in comparison to Alcohol Treatment Court, the Drug Treatment Court would likely have a higher number of public defender client participants.

Luczaj noted that due to federal funding cuts there will be limited training opportunities available for treatment court staff in 2012. The only upcoming opportunities for training are the Wisconsin Association of Treatment Court Professionals conference in April and the National Association of Drug Court Professionals conference in May. Alcohol and Drug Treatment Court grants funding will cover the costs of sending a number of individuals, including new members of the staffing team, to the national conference.

Luczaj stated that during the Drug Treatment Court Planning Retreat it was advised that the Drug Treatment Court staffing team include a treatment provider representative. Waukesha County has multiple treatment providers including Health and Human Services, Cornerstone Counseling, ARO Behavioral Health and La Casa. Susan Andrews, Health and Human Services AODA Supervisor, was recently added to the Drug Treatment Court staffing team to fulfill the treatment provider role. She will be able to offer the treatment perspective for those clients who are receiving treatment through Waukesha County Health and Human Services.

Discuss CJCC Chairperson Succession Planning

Davis stated that his third term as chief judge will be ending July 31, 2012; consequently he would no longer be a member of the CJCC. The State Supreme Court traditionally appoints a new chief judge in February or March.

Luczaj stated that succession planning was discussed at the last CJCC strategic planning meeting. She distributed a copy of the CJCC by-laws. The by-laws have not been revisited since they were created in 2002. As highlighted under Article V - Section A, "The Chairperson of the Council shall be either the Chief (Presiding) Judge, the County Executive, or the Chairperson of the County Board."

Luczaj stated it has worked very well having the chief judge, a member of the judiciary, as the chairperson of the CJCC. If the new chief judge is not from Waukesha County, the presiding judge could fulfill the role of the chairperson.

Dwyer gave historical perspective of the CJCC chairmanship. He agreed that it is critical to have the judiciary involved. It is important to have the chief judge convey information to the other judges. Benedict also agreed it has historically worked well having the chief judge as chairperson; however, the new presiding judge may show less interest or inclination to assume the leadership role. Davis stated he would brief the new presiding judge and gauge his/her interest/commitment to the CJCC.

Tentatively the election of chairperson will be agendaized for the July 25th CJCC meeting. Luczaj will keep everyone informed regarding any developments related to the presiding and/or chief judge selection.

Review & Discuss CJCC Newsletter Distribution List

Luczaj passed out a copy of the current distribution list containing a total of 88 email addresses. A link to the newsletter is posted in the County Bar Association newsletter. Luczaj will contact Julianne Davan for the County Executive's newsletter distribution list.

Suggestions for additions to the existing distribution list included the following:

- Planning and Policy Advisory Committee (PPAC) members
- Municipal judges
- Circuit court judges (all)
- Waukesha County Cooperation Council (local officials)
- Private bar attorneys
- School board members, school superintendents
- Foundations
- Expand media list - include Waukesha Freeman, Patch (multiple communities) television stations
- Business community

Any additional suggestions should be forwarded to Luczaj.

Review Agenda Items for 1/25/12 CJCC Meeting

- Update on 2011 CJCC Program Performance Outcomes – Sara Carpenter, WCS
 - Alcohol Treatment Court
 - Community Service Options
 - Offender Reentry Employment
- Overview of Drug Abuse Trends Committee Final Report – Brad Schimel
- Drug Court Planning Retreat Overview & Update on Drug Court Implementation – Brad Schimel
- Update on Wisconsin Office of Justice Assistance (OJA) Research-Based Smarter Sentencing Training January 19-20, 2012 – Judge Mac Davis
- Update on Status of CJCC Program Evaluation – Jim Dwyer

Item deferred until 3/28/12 CJCC meeting:

- CJCC Chairperson Succession Planning Update

Next CJCC Meeting

Wednesday, January 25, 2012 @ 8:30 AM, Room C179

Next CJCC Executive Committee Meeting

Monday, February 13, 2012 @ 8:30 AM, Room C179

The meeting adjourned at 9: 20 a.m.